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## CVSHRM Board of Directors Meeting Agenda

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Date: Friday 01/07/2026

Time: 3:00 PM – 4:00 PM

Location: Remote

Virtual: [Join the meeting now](#)

Presiding Officer: Nicole Garcia, President

### **I. Call to Order**

Meeting officially begins at 3:00 PM by the President.

### **II. Roll Call**

Name	Title
Nicole Garcia	President
Jorge Lustre	President-Elect
Janelle Shears	VP of Communications
George Leiva	VP of Membership
Jim Welsh	Treasurer
Lucy Navas	CLA Director - Workforce Readiness
Katie Fox	CLA Director - Certification and Education
Aman Sandhu Gus Reyes	Other Attendees

### **III. Approval of Agenda**

Motion to approve today's agenda.

### **IV. Approval of Prior Minutes**

Motion to approve minutes from November 25, 2025.

## **V. Officer Reports (Only items not covered in “Old” and “New” business)**

- President: Nicole Garcia
  
- Treasurer: Jim Welsh
  - Budget Update
  
- VP of Communications: Janelle Shears

## **VI. Old Business**

1. Reimbursements:
  - Membership reimbursement for 3 past board members
  - Aman Sandhu luncheon reimbursement
  
2. Chapter Insurance:
  - Update on reinstating coverage
  
3. Tax Filings & EIN Status:
  - Update on status and steps forward
  
4. Membership Drive Campaign:
  - Membership list update
  - Membership levels from SHRM (Professional, student, chapter only, etc.)
  - Update on new member welcome & onboarding guide
  
5. Website Management
  - Board member bios & photos
  
6. 2026 Event Plan
  - February and March events
  
7. Position Descriptions

## **VII. New Business**

1. Board member registration fees
  
2. Plans to fill the VP of Membership role

## **VIII. Open Discussion**

Open floor for board members or attendees.  
Confirm next meeting date/time.

## **IX. Adjournment**

Meeting adjourned at 4:00 PM (or earlier if concluded).